

**MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS**

The Board of Commissioners of Montgomery County ESD 1, convened in open session on March 18, 2026 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Tom Rozier, Secretary
 Sharene Carr, Treasurer

Members Absent: David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on March 18, 2026 at 6:01 PM by President J. Steven Weisinger. Four Board members were present at the meeting location, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Fire Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistants Sherry Ramsel and Yesenia Espinosa, District Legal Counsel John Peeler, Deputy Chiefs Michael Romagus and Michael Olson.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve meeting minutes as presented by staff for the following dates:
Special Called Meeting February 18, 2026
Regular Board Meeting February 18, 2026

Addressing item 5 of the agenda,
Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to accept the financial report as presented and approve payment of the District's monthly bills.
Office Administrator, Crystal LaCaze informed the board we are currently working on the Annual District Audit and will be presenting it at next month's meeting.

Addressing item 6a of the agenda,
Office Administrator, Crystal LaCaze presented the Board with Durotech Construction Pay App No. 2 for the new Station 91/Admin. construction.
Upon a motion made by Commissioners Frank and seconded by Commissioner Carr, the board voted unanimously to approve Pay App No. 2 for Durotech Construction.

Office Administrator, Crystal LaCaze requested permission from the Board to authorize her to send Pay App payments via ACH once the Board has approved each Pay App at a Board meeting.
Upon a motion made by Commissioners Frank and seconded by Commissioner Carr the board voted unanimously to allow Office Administrator Crystal LaCaze permission to send Pay App payments via ACH.

Fire Chief, Jason Oliphant updated the Board on Station 96/Training Facility stating the Building Committee has been in contact with BRW regarding the pending issues and regarding the last email that was sent to Ray giving a deadline of March 19, 2026, for a response outlining how the issues will be addressed and remediated.

Fire Chief, Jason Oliphant also updated the Board on Station 92 as he will be attending a City of Panorama Planning and Zoning Meeting on Monday, March 23, 2026. We will be submitting plans to them in the next month and then going to the April Council Meeting to request a variance on the building

line to make sure they don't have any issues with our plans.

Addressing item 6b of the agenda,
Fire Chief, Jason Oliphant and Office Administrator, Crystal LaCaze updated the Board on the counteroffer regarding the potential sale of existing Station 91.

Addressing item 6c-6f of the agenda, no action was taken.

Addressing item 6g of the agenda,
Fire Chief, Jason Oliphant informed the Board about receiving the Single Lane Blocker for District 92 and the surplus revenue of \$695,000 from the sale of all 7 trucks that had been discussed previously during the December Board Meeting.

Addressing item 6h of the agenda, no action was taken.

Addressing item 6i of the agenda,
Disposition logs were approved by Legal Counsel John Peeler and signed by Commissioner Rozier. No action was taken.

Addressing item 7a of the agenda,
Office Administrator, Crystal LaCaze requested permission from the Board to transition the Department to a new credit card program. She referenced memo to the Finance Committee requesting approval to switch to the credit card programs through First National Bank of Omaha which is a partner of First Financial Bank. Basically, this will allow us to integrate with our account. There will be a one-time fee of \$400.00 to set up the chart of accounts.
Upon a motion made by Commissioners Frank and seconded by Commissioner Carr, the Board voted unanimously to authorize staff to pursue the new Credit Card program.

Addressing item 7b of the agenda, no action was taken.

Addressing items 8 -11 of the agenda, no closed session was held.

Addressing item 12 of the agenda, no action was taken.

Addressing item 13a of the agenda,
Chief Oliphant presented to the Board the February 2026 call volume report.
He updated the Board on the County Commissioners Court adopting a new policy on ESD Commissioner appointments, MCESD 1 Fire Academy Class 004 starting date of Monday, March 23, 2026 with a total of 20 cadets participating. He also informed the Board of the Grand Opening for Station 96 on March 27, 2026, at 10:00am.

Addressing item 13b-13c of the agenda, no action was taken.

Addressing item 14 of the agenda,
Regular Board Meeting for April 15, 2026, will be held at 6:00pm here at the Administration Office.

Addressing item 15 of the agenda,
There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 6:38 PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1